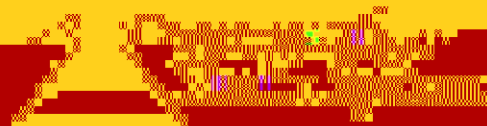


School of Medical Laboratory Science



Duke LifeP

Conemaugh School of Medical Laboratory Science

The mission of the Conemaugh School of Medical Laboratory Science is to provide a positive, professional, technically up-to-date educational and training experience that leads students to develop knowledge and skills which prepare them for successful completion of national certification examinations and for successful entry into the profession of Medical Laboratory Science.

The Conemaugh School of Medical Laboratory Science at Conemaugh Memorial Medical

Administrative Policies

Reserves the right to select only those candidates who give evidence that they will be able to fully meet requirements and standards of the Medical Laboratory Science program. Preference for selection is given to those applicants who best demonstrate an overall aptitude for Medical Laboratory Science.

Reserves the right to terminate the enrollment of the student who does not meet academic standards, financial obligations or professional behaviors.

Complies with the Family Educational Rights and Privacy Act of 1974 as amended in 1976 (Public Law 93-380). Student records are subject for review by approving accrediting and financial reviewing bodies in compliance with the Buckley

Protective Services Law. One issue addressed is conviction of a crime . which includes misdemeanor, gross misdemeanor or felony, the only exceptions being speeding and parking violations. All alcohol and/or drug related violations must be reported. The application asks: documentation of the charges.

Social Security Number

All students must have a Social Security number prior to entering the Conemaugh School of Medical Laboratory Science.

Classroom and

Probation

Students placed on probation are required to meet with the Program Director to develop a remedial plan with a time schedule for completion. Failure to follow the plan or to successfully attain academic standards upon reassessment will result in involuntary withdrawal from the program.

For the first probation, a plan for remedial work will be developed by the program director and student. Successful completion of the remedial work, as defined by the faculty, will allow progress in the program, but the original grade will be considered in the final grade calculation. Remedial work must be completed within six weeks of the date of the failing/unsatisfactory grade. If after remediation, a passing/satisfactory grade is not obtained, the student is involuntarily withdrawn. If a student falls into probationary status a second time, the previously described procedure is applied. Only two probationary periods are allowed. Failure to meet standards a third time will result in involuntary withdrawal from the program.

Progress Reports

Curriculum

Program Hours

15 Lecture hours = 1 credit

45 Clinical hours = 1 credit

Semester 1, Term 1 (12 weeks)

Subject	lecture		Total credits @ graduation
Chemistry	4 credits	60 lecture hours	7 credits
Hematology	4 credits	60 lecture hours	7 credits
Hemostasis	2 credits	30 lecture hours	3 credits
Urinalysis / Body Fluids	2 credits	30 lecture hours	3 credits
Education / Research	1 credit	15 lecture hours	

Counseling Services

Counseling services are designed to assist the student in personal and professional adjustment. Academic counseling is provided by faculty and/or the Program Director of the School. Areas include theory and clinical performance.

Professional counseling is provided by the Program Director. Areas include: Board of Registry examination, test taking skills, interviewing skills, resume writing. Personal counseling is

Contact Lenses/Glasses . Contact lenses must be a natural eye color and not distracting. Glasses must have clear lenses and frames that are not distracting in shape, color or pattern.

Hair . Hair is to be clean and neatly groomed, appropriately styled and colored. (Unnatural hair color, i.e., purple, green, blue, pink, etc., are not permitted.) Ribbons and hair ornaments are not allowed with the uniform. Headbands should be a neutral color. Long hair is to be pinned neatly above the uniform collar or held secure in a ponytail or braid down the back. Hair should not fall forward when in clinical areas. Men must be clean shaven. Mustaches and beards are to be neatly trimmed. Sideburns may not extend past the ear lobe.

Hygiene . Daily bathing, use of deodorants and mouth care are expected. Clean dental hygiene and teeth in good repair are required. In many clinical areas involving patient care, perfumes/colognes should be avoided. Cigarette smoke on hair, breath and clothing can be unwelcome odors to others. Fingernails are to be trimmed short and kept clean. Due to an infection control hazard, no nail polish, acrylic nails or glue-on nails and nail ornamentation may be worn with the uniform. Fingernail length must promote client and employee safety and not hinder patient care. Nails should not exceed 1/4" in length beyond the fingertip.

Jewelry . Bracelets are not to be worn on the clinical area. The only rings that can be worn are an engagement ring and the wedding band. The rings allowed should not cause injury or compromise the integrity of gloves. For students with pierced ears, only two small tasteful earrings (no hoops or dangles) are permitted on the lower ear lobe. Gauged/spacer earrings are not accepted. Exposed body jewelry is not permitted with the exception of earrings in the ear lobe. Tongue and facial piercing jewelry is not permitted. Neckwear is to be inconspicuous. For safety, a necklace, pendant and/or medal can be worn under the uniform.

Gum Chewing . Chewing gum detracts from a professional appearance and is not permitted during clinical experiences, clinical preparation, or on the school campus.

Tongue . Having a sliced tongue to be forked is not permitted. No tongue jewelry is permitted.

Classroom Attire - Required classroom attire for the academic setting consists of a shirt with

Not Permitted in Campus Classrooms:

Technical devices -

